

**ANNUAL REPORT (From Sept 2018- Sept 2019)**

**Report presented at the 28<sup>th</sup> Annual General Body Meeting held on 21/9/2019**

I am presenting the 28<sup>th</sup> annual report for the period September 2018 - September 2019. It is my duty and pleasure to thank the office bearers, Board Members, General Body Members and the staff who have extended their timely co-operation to plan and implement the programs of this institution properly and effectively.

WARDS was registered in the year 1991 under the Societies Registration Act of Karnataka and the registration is being regularly renewed every year.

**1. Total Number of Children with Intellectual disability enrolled at WARDS: 94**

- a. Children below 10 years: 19
- b. Children between 10 – 15 years: 19
- c. Children between 15 – 20 years: 32
- d. Children between 20 – 25 years: 16
- e. Adults above 25 years: 08

**2. Number of staff serving at this institution: 30**

- a. Full time- 27
- b. Part time- 3

**3. Number of New Admissions: 39**

**4. Number of General Body Members on roll: 47**

- a. Life Members: 45
- b. Ordinary Members: 02

**5. Number of Board Meetings held during this period: 4**

**6. Donations Received and Major Donors:**

**a. By Cash**

**i. Local Donations: Rs. 54,90,662**

- CGI: Rs. 29,50,000
- UST Global: Rs. 5,76,000
- Sling Media: Rs. 2,00,000
- Shiva Kumar, HSBC, London: Rs. 1,80,000
- Parents: Rs. 7,54,875
- Karnabhan Nireshwalia Charitable Foundation: Rs. 80000
- Anuradha Kumar: Rs. 3,00,000
- Others: Rs. 12,04,662

**ii. Foreign contribution: Rs. 7,63,288**

- From Action V Germany: Rs. 2,12,461
- Gauri Ganesha Trust: Rs. 3,00,000

- Nagraj Joshi: Rs. 1,39,160
- HSBC Employees: Rs. 91,667
- Others: Rs. 20,000

**b. In Kind**

- Old News papers from various donors.
- A team from DELL made a donation of school stationary items.
- Mr. Jagdeep Ghai from YES Bank donated groceries in the month of July 2019.
- Mrs. Pradeepa Anchala Donated a podium and lamination machine in September 2019.

**7. Functions:**

- |                      |            |
|----------------------|------------|
| • Teachers Day       | 05/09/2018 |
| • Children's day     | 15/11/2018 |
| • World Disabled Day | 03/12/2018 |
| • Christmas          | 22/12/2018 |
| • Republic Day       | 26/01/2019 |
| • Founders Day       | 15/06/2019 |
| • Independence Day   | 15/08/2019 |
| • Teachers Day       | 05/09/2019 |

**8. Excursion:**

Our children along with our staff went for a one-day excursion to GRS Fantasy Park near Mysore on 16th February 2019.

**9. Sports, Cultural activities, Events, Visits & Exhibitions:**

**a. Marathon & Sports**

Our children participated in the following marathons & sports:

- Marathon at Jai Gopal Garodia Rastrotthana on 2<sup>nd</sup> September 2018.
- Bangalore marathon on 21<sup>st</sup> October 2018.
- Participated in Inter- School Sports conducted by Christ Special School on 26<sup>th</sup> of October 2018.
- Participated in sports on 20<sup>th</sup> November 2018, held for World Disabled Day.
- Auroville marathon at Pondicherry on 10<sup>th</sup> February 2019.
- The Contours Women's Day Run on the 3<sup>rd</sup> March 2019.
- Bangalore marathon organized by NEB sports at NICE road on 7<sup>th</sup> July 2019.
- Walk for inclusion 5K run at Cubbon Park on 21<sup>st</sup> July 2019.
- Sports events at WARDS special school on occasion of Independence Day on 13<sup>th</sup> & 14<sup>th</sup> of August 2019.

**b. Cultural**

- Participated in Vishesh Milan at HP campus on 29<sup>th</sup> September 2018.
- Participated in Quizabled finals on 24<sup>th</sup> November 2018 at BMS Engineering College, Bangalore.

- Participated in Splash organized by Secure Giving Events on 30<sup>th</sup> November 2018.
- Participated in the World Disabled Day celebration at Freedom Park on 3<sup>rd</sup> December 2018.
- Participated in Chavara Cultural Fest conducted by Christ Special School on 9<sup>th</sup> February 2019.
- Participated in Splash at Bal Bhavan on the 20<sup>th</sup> of September 2019

**c. Trainings & Workshops**

- Ms. Tanu Joshi & Ms. Nikita Bajpai from BAGwati trained both children & staff for making eco-friendly dustbin liners on 30<sup>th</sup> August 2018.
- Children along with our staff participated in “Creative workshop for special needs children at Jawaharlal Nehru Planitorium on 26<sup>th</sup> October 2018.
- Orientation program for teachers by Ms. Vasanthi at WARDS Special School on 27<sup>th</sup>, 28<sup>th</sup> & 29<sup>th</sup> of May 2019.
- Our Staff and a few children attended the computer training for trainer at The Amba Core Center, Bangalore for a week from 17<sup>th</sup> June -22<sup>nd</sup> June 2019.
- Teachers attended Quizabled workshop on 17<sup>th</sup> July 2019 at Seva in Action, Bangalore.

**d. Other events**

- Summer Camp was held for our children at WARDS Special School on the 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> of April 2019.
- Election officials visited our school with the Election voting Machines (EVM) and trained our staff & children as to how it works on the 18<sup>th</sup> of April 2019.
- Teachers went for a survey in the month of April to educate and to create awareness in the community about special needs children and the importance of sending them to school.
- Celebrated Environmental Day on the 5<sup>th</sup> June 2019 at WARDS Special School.
- Celebrated World Yoga Day on 21<sup>st</sup> of June 2019 at WARDS Special School.
- Small Bites an exclusive dental care for children held a dental check up for our children in our school on 31<sup>st</sup> July 2019.
- A dental check up was held by a team of doctors from Small Bites which has exclusive dental care for children at WARDS Special School on 31<sup>st</sup> of July 2019.
- **Inauguration of ‘Solar-Powered Digital Skills Lab’ and Digitization of WARDS processes supported by CGI on the 30<sup>th</sup> of August 2019.**
- First Death anniversary of our founder Late Shri C.M Kathavarayan on the 12<sup>th</sup> September 2019.

**e. Visits**

- Staff from National Association for the Blind visited us to see our various programs.

- Friends from Bramhakumari visited and celebrated Rakshabandhan with our children on 27<sup>th</sup> August 2018.
- BDA Sales Force team, UB City visited us on 21<sup>st</sup> December 2018.
- Team from DELL visited us on 15<sup>th</sup> February 2019 as a part of their CSR initiative.
- A group of auditors from Fidelity Financial National visited us on 21<sup>st</sup> June 2019.
- UST Global team visited us on the 21<sup>st</sup> of June 2019.
- Friends from Bramhakumari visited and celebrated Rakshabandhan with our children on 16<sup>th</sup> of August 2019.

**f. Exhibitions:**

- Participated in an exhibition on 11<sup>th</sup> September at Mount Carmel College, Bangalore.
- Exhibition at BHL Software Ltd near HAL on 25<sup>th</sup> October 2018.
- Exhibition at St. Patrick's Church on 31<sup>st</sup> October 2018.
- Exhibition at Sobha City near Yelahanka on 1<sup>st</sup> November 2018.
- Exhibition at Path Partner, BEML on 18<sup>th</sup> December 2018.
- Exhibition at ECA on the 9<sup>th</sup> March 2019.
- Exhibition at Veteran's Hall by ECA on 3<sup>rd</sup> August 2019.

**10. Programs @ WARDS**

**a. Special Education**

- We have 9 RCI Certified Special Educators at WARDS.
- **Individualized Education Program (IEP)** is prepared for every child which spells out a child's learning needs, goal setting, how progress will be measured and a plan.
- We provide various services like Individualized learning, one-on-one support, self-contained classrooms and learning aids.
- **Academic Curriculum** involves Reading, Writing, Arithmetic, Colouring, Fine and Gross Motor Activities, Story Telling, Concepts like, money, time, etc., Communication skills (Expressive and Receptive Language).
- **Non-Academic (Functional Academic) Curriculum** involves Pre-Vocational Activities like Gardening, Social Skills, Self-help Skills - grooming, Ironing clothes, folding clothes, buttoning, tying lace, basic cooking, personal hygiene, table manners, eating habits, domestic chores, shopping, organising etc.
- Children are encouraged to participate in all competitions held for special needs children like painting, drawing, dramatics, quiz etc.

**b. Vocational training**

Vocational Training is being provided in the following skills:

- Weaving
- Handicrafts

- Candle making
- Paper covers
- Envelopes
- Block printing
- Paper plate making
- Chalk making

**c. Digital Skills Training Program**

This training program was recently started end of August 2019 and is fully supported by CGI. A Special Educator and 2 students were trained at Amba Training Centre, Bangalore who are specialized in training intellectually challenged children. CGI have provided us funding for setting up computer lab with 20 laptops and 20 of our children are currently being trained.

**d. Kick-Start Program**

Individual Sessions are taken for children who cannot fit in the classroom environment. They are trained individually for a while in academics and non-academics activities before including them in the classroom.

**e. Therapeutic Programs**

- **Physiotherapy and Speech therapy:** Therapists visit WARDS and provide therapy for Rehabilitation three days a week for the children. They co-ordinate with the respective Special Educator to include few exercises in the classroom if required.
- **Music and Dance Therapy** - Our teachers train the children in Music and Dancing for varied benefits like self-expression, Stress relief, Improve Self-confidence and Increase attention Span.

**f. Mental & Physical Health Program**

- **General Health Checkups:** A general physician visits WARDS twice in a week for general health checkup for all our children.
- **Psychiatric evaluation:** Periodic visits are scheduled for the children with our Psychiatrist. Parents and the respective teacher accompany the child for these visits.
- **Surgical interventions:** If any child requires any surgery, we assist the parents in raising funds for the surgery.
- We have camps on our premises for Dental and Eye Exams.
- **Yoga:** Our children do yoga daily as part of our curriculum.

**g. Meal Program**

A nutritious snack (like sprouts, Chana, Raagi porridge etc.) at 10.30 AM and Mid-day meals at 12.15 PM is provided every day to all children and staff at WARDS. The meals are prepared in the WARDS premises with great care for hygiene and quality.

**h. ID Cards and Welfare Schemes**

We provide assistance in getting Aadhar cards, Disability Certificate, Psychiatric Assessments, Scholarships, Railway Concession, Niramaya Scheme Enrollment, Pension Scheme Enrollment etc. We assist the parents in filling forms, taking appointments, and guiding them with the procedure.

- i. **Out-Reach Program:** This program is supported by Action V, Germany. As a part of this our Special Educator took classes 5 days a week for children with learning disability at various government schools. These children also received physiotherapy and speech therapy services according to their needs. The parents of these children were given counseling services. Our Outreach Team will also visit various Government hospitals and primary health centers for identifying children requiring help.

Our Staff went on a survey with a community worker to nearby areas in August 2019 and we have identified 20 children from this survey. All the information about these children have been collected and they will be part of our case studies with approval from parents. Our Outreach Team will visit the houses of these children periodically to provide Special Education and Therapy. Parents of these children are also given counseling.

- j. **Sports Program**

- Selected children get trained in various sports like Foot Ball, Basketball, Kabaddi, Running, Long Jump and at WARDS.
- They participate in various inter-school fests and marathons in Bangalore and also in other places.

- k. **Adult Day-care Program**

We have few Adult children who cannot fit into a class-room environment. A Special Educator and a caregiver engage them in various activities during the day and provide care for them during school hours.

- l. **Parental Counseling Program**

Parents are given counseling regularly and specifically when the need arises. A Psychologist volunteers at WARDS for this cause.

### **11. Future Programs:**

- a. Upgrading Vocational Section to support bulk orders.
- b. Launching innovative programs for special needs children of WARDS.
- c. Enrollment for NIOS - National Institute of Open School
- d. Early Intervention Program (Restarting of Old Discontinued Program)
- e. Occupational Therapy

### **12. Hospital for Assessment and Referral Services:**

- a. Victoria Hospital for certifying the percentage of disability of the Children.
- b. HAL Hospital for Psychological Assessment.
- c. Primary health center, JeevanBima Nagar for general health problems.

### **13. Networking with other agencies:**

- a. Karnataka Parents Association for Mentally Retarded Citizens (KPAMRC).

- b. Parivaar
- c. National Trust (autonomous body for MR, CP, MD and autism) New Delhi.
- d. State Government of Karnataka.
- e. Karnataka Special Olympics for Mentally Retarded Children.

**14. Grants:**

WARDS organization is covered under the State Government Grant Scheme of child centric education from the year 2016 onwards. This grant will meet the salaries of teaching and non-teaching staff and other expenses partially. Grant amount of Rs. 18,35,400 is released.

**15. Achievements:**

- Streamlining of all Processes and Successful implementation of all the 12 programs.
- 39 new Admissions
- 9 RCI Certified Special Educators
- Transportation for children – Bus through CGI and our van.
- Fully Equipped Solar Powered Digital Skills Training Center through CGI.
- Digitalization of WARDS Processes through CGI.
- Revised Curriculum with IEPs
- Kick-Start Program
- Structured Organization with Management Staff for Monitoring various Departments.
- Periodic Training Programs for Special Educators.
- Taking Outreach Program to next level to include services at home.
- Continuation of Government Grant.
- Promoting WARDS via various tools - Marketing Materials, Branding, Website, Facebook, Videos, Media Coverage, School Tour for Donors and Visitors, Corporate Events etc.
- Parental Counseling
- Creating awareness on the products made by our disabled children at WARDS in various Software companies and other public places through organized exhibitions.

I extend my thanks to the General Body Members, Office Bearers, Staff and Well Wishers for their constructive role and support to strengthen the activities of WARDS from year to year. I appeal to all the Board Members to devote their time to shape this institution and provide a meaningful future for the children who come to receive services at our Centre. I thank all those who are helping us to grow and develop stronger and request them to continue their support and co- operation in future. I thank M/S. Madan & Co, auditors for having audited our accounts for the year 2018-2019.

(Hon. Secretary)